TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Chief John George/693-8320

Document Prepared by Lona Patane

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING AND ACCEPTING THE FLORIDA STATE CONTRACT BID #425-001-01-1 FOR THE PURCHASE OF OFFICE FURNITURE AND EQUIPMENT.

REPORT IN BRIEF: The Town of Davie Police Department is in need of office furniture to better utilize current office space and to provide equipment for employees. These are offices where furniture was not purchased in the initial construction phrase of the police building. This furniture and equipment can be purchased through State Contract #425-001-01-1 allocating an amount not to exceed \$10,000 from the Law Enforcement Trust Fund.

PREVIOUS ACTIONS: N/A

CONCURRENCES: N/A

FISCAL IMPACT:

Has request been budgeted? No

If yes, expected cost: \$

Account Name:

If no, amount needed: \$10,000

What account will funds be appropriated from: Law Enforcement Trust Fund

Additional Comments:

RECOMMENDATION(S): Motion to approve resolution

Attachment(s):

Resolution Procurement Authorization Memo State Contract

RESOLUTION

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING AND ACCEPTING THE FLORIDA STATE CONTRACT BID #425-001-01-1 FOR THE PURCHASE OF OFFICE FURNITURE AND EQUIPMENT.

WHEREAS, the Town of Davie Police Department is in need of office furniture and equipment; and

WHEREAS, this office furniture and equipment is needed to better utilize current office space and provide equipment for employees; and

WHEREAS, this office furniture and equipment can be purchased through State Contract #425-001-01-1 allocating an amount not to exceed \$10,000 from the Law Enforcement Trust Fund as a non-recurring cost.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

<u>SECTION 1</u>. The Town Council of the Town of Davie hereby authorizes and accepts State Contract #425-001-01-1 awarded by the State of Florida to Designers Service Bureau.

<u>SECTION 2.</u> The Town Council authorizes the expenditure of \$10,000 from the Law Enforcement Trust Fund to purchase the office furniture and equipment.

<u>SECTION 3</u>. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS	, DAY OF, 2003
	MAYOR/COUNCILMEMBER
ATTEST:	
TOWN CLERK	
APPROVED THISDAY OF	, 2003

TOWN OF DAVIE PROCUREMENT AUTHORIZATION UMBER. BUDGET ITEM & DESCRIPTION APPROXIMATE COST

ACCOUNT NUMBER.

\$8,388.94

001-0520-521-0315

Designers Service Bureau, Inc.

METHOD OF	PROCUREMENT	(check the	one that	annline)
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Open Competitive BiddingPiggyback on Contract NumberSole SourceRequest For ProposalsOther_State Contract Bid #425-001-01-1	
SPECIFICATIONS & LIST OF VENDO	ORS MUST BE ATTACHED
	Signed Department Head
	Have Funds been Reserved
	DateSigned
	Signed
	Town Administrator
	BIDS SUBMITTED
VENDOR Designers Service Bureau Inc.	COST
Designers Service Bureau Inc.	\$8,388.94
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	Signed
	Procurement Manager
TOWN AD	MINISTRATOR'S RECOMMENDATION
<u>Vendor</u>	Cost
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	Signed

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			W8125	*SIDE 1: Light Pine			VNUA		•••••		
_		*****	(W812)	"FABRIC: Newbury (Gr10)			·		la v ga k rov		
	•		W8125	SIDE 2: Light Pine	~ 60 1400	-Flatering	telled vir	- 1111 1-141	***************************************		
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_	§	KGS	EP1PCL	Post Connector, Two-Way "L"	Records	2	\$ 22.00	\$ 6.16	\$ 44.00	\$ 12.32	72,000
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	080	KGS	EDZCD	Center Drawer 24Wx17-5/8D	Room 245	-	\$ 173.00	\$ 48,44	\$ 173.00	\$ 48.44	72.000
	CNS	KGS	KSPFC2	Set of 2 coreskeys	Room 245	+	\$ 0.00	\$ 0.00	8 0.0	\$ 0.00	0.000
	KNO	KGS	EBIFOOL	Support Column, Fixed Height 27-34H	Room 245	_	\$ 185.00	\$ 51.80	\$ 185.00	\$ 51.80	72.000
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_	S S	KFS		que Hgg	Room 245	-	\$ 700.00	\$ 280.00	\$ 700.00	\$ 280.00	00.00
3K	ONO	KGS	EF280842	"Back Panel for 42" Bridge 42-1/4W	Room 245	-	\$ 278.00	\$ 77.8M	\$ 278.00	\$ 77.84	72.000
			disk allerige	TRIM: Taupe	***************************************	**********	,	*********			
×	N.O	KGS	FF2EP24	End Panel 14-7/6Wx22-3/4Dx27-3/4H Room 245	Room 245	-	\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
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¥	8	SSX	EF2EPT30	T Shaped End Panel, 30W for Peninsula Tons	Room 245	_	\$ 368.00	\$ 103.04	\$ 368.00	\$ 103.04	72.000
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Davie Police Designers Service Bureau, Inc.

State Contract # 425-001-01-1

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	EW107230	"O" Top, 7	Room 245		\$ 349.00	\$ 97.72	\$ 349.00	\$ 97.72	i
	X 1496	*LANt Rose Granite *EDGE: Tampe	\$2.000,000,000,000,000,000,000,000,000,00	76 1136 April 1944 144	had all phone accord	hedersåt stanssmåt i			
	EW14224G W96 R	"Wodsurface, Recongular, EW1 42Wx240, grommet 1AM: Rose Granie TOM: Town	Roam 245	—	\$ 246.00	\$ 60.48	\$ 216.00	\$ 60.48	72.000
mr sper 18 to 18400000000001140146. his specific of	EW17824G N96 R R	Worksurface, Rectangular, EW1 78WA2AD, growtimet 1.4Mf. Rose Granite 1EDGE: Taupe 17RM: 19upe	Room 245		311.00	\$ 87.08	\$ 311.00	\$ 87.09	72.000
·	EDZPA24 C (KEYALIKE)	Pedestal, Freestanding (646/12), 24D Room 245 OPT: "N" Series Key LOCK: Keyed Alike Spec lock core & lay separate TRBM: Taupe	Room 245		\$338 \$	₹/LL \$	*	\$ 177.24	72.000
. I	EOZFEZ4 C (VEYALIKE)	Pedestal, Freestanding (12/12), 240 Room 245 **COPT: "K" Series Key LOCK: Keyed Alike Spec lock core & key separate **TRifit Taupe	Roam 245	_	8 83 9	\$ 111.2x	8	\$ 177.24	22.00
·		Room 245 Subtotal	Room 245	 			\$ 4,178.00	\$ 1,253.64	
later in commen	CB1F24		Room 255	~	\$ 27.00	\$ 7.56	\$ 54.00	\$ 15.12	ļ
	ED2CD	Center Drawer 24Wx17-5/8D	Room 255	-	\$ 173.00	\$ 48.44	\$ 173.00	\$ 48.44	72.000
	KSPEC2	Set of 2 cores/keys	Room 255	-	00°0 \$	\$	000	\$ 0.00	0.000
	ZUGV R	Bookcase, 5-High Equi Hgr 36Wx14-7/80x63-3/16H PANT: Taupe (P1)	Room 255	-	\$ 700.00	\$ 280.00	\$ 700.00	\$ 280.00	00000

2	ð	Part Number	Part Description	Tag	à	List\$	Sell \$	Ext List \$	Ext Sel	1	Sell-X
	KGS	EBHFCOIL.	Support Column, Fixed Height 27-3/4H	Room 255	*	\$ 185.00	\$ 51.80	\$ 165.00	•	51.80 08.180	72,000
		æ	TRIME Taupe			- 1		į	- 1		
**************	KGS	GF280942 R	*Back Peep for 42' Bridge 42-1/4W *TRM: Taupe	Roam 256		\$ 278.00	3. 1.8	\$ 278.00	*	2	72.000
•	KGS	EFZEP24	End Panel 14-7/8Wx22-3/4Dx27-3/4H Room 255 "TRIM: Taupe	H Room 255	-	\$ 278.00	\$ 77.84	\$ 278.00	4 7	11.84	72,000
***************************************	KGS	EFZEPT30 R	"I" Shaped End Panel, 30W for Penissula Tops "TRM: Tampe	Room 255	-	\$ 368.00	\$ 103.04	\$ 368.00	*		72.000
	S S	E-W1D6030 M96	'T' Top, 60Wx300, EW1 'LAM: Rose Granie 'EDGE: Taupe	2555 WOODE 2555	***************************************	\$ 312.00	\$ 67.36	\$ 312.00	₩ ••		72.000
	SS ST ST ST ST ST ST ST ST ST ST ST ST S	EW14224G M96 R R	Worksurface, Reckargulfar, EW1 42Wc24D, growmet *LAM: Rose Granife *EDGE: Taupe *TRBM: Taupe	SE S	(1-00-1470) PA 1870 (4-2) (1880) (8-147-1470)	\$	\$ 60.46	216.00	& ↔	80.	72.000
	S S	EW17824G 1496 R R	Wooksurlace, Reclangular, EW1 78th/24D, gronamet "LAM: Rose Granle "EDGE: Tampe TRBM: Taupe	Room 256	PRINTERIOR PRETERVICIONISTA	4	80.08	31.00	<i>S</i>	26 86 	72.000
1	S	EDZPAZ4 C (KEYALIKE) - R	Techestal, Freestanding (846/12), 24D Room 256 'OPT: "K" Series Key LOCK: Keyed Alike Spec lock one & key separate TRBM: Taupe	25	Amaglala dinikasikasikani kang cinikasir Ladar daj cinika ayika a urcuma		\$ 177.8		€ ••	177.24	27.000
1	KGS	EDZPB24 C (YEYALIKE) -	Peotestal, Freestanding (12/12), 24D Room 256 'OPT: "N" Series Key LOCK: Keyed Alike Spec lock core & key separate "TRIK Taupe	Room 256	**************************************	\$ 633.00	\$ 177.24	\$ e33.00	4	177.24 1	72.000

Davie Police Designers Service Bureau, Inc.

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8	QW QW	KGS	EB1F24	Flat Bracket 24*	Room 256	~	\$ 27.00	\$ 7.56	\$ 54.00	\$ 15.12	72.000
<u>بر</u>	0	KGS	EDZCO	Center Drawer 24Wx17-5/80	Room 256		\$ 173.00	2 48.44	\$ 173.00	\$ 48.44	72.000
a	ON S	KGS	KSPEC2	Set of 2 cores/keys	Room 256	-	900 \$	000	\$	\$ 0.00	0000
8	<u> </u>	KGS	EBIFCOL R	Support Colemn, Fined Height 27-344 TTRIM: Taupe	Room 256	destroughted since recon	\$ 185.00	\$ 51.80	\$ 185.00	\$ 51.80	72.000
ಸ	Q S	KFS	2U6V R	Bookcase, S-High Equ Hgt 36Wx14-7/8Dx63-3/16H PANT: Taupe (P1)	Room 256	-	\$ 700.00	\$ 280.00	\$	\$ 280.00	0000
8	C C	KGS	EF28P842 R	*Back Panel for 42" Bridge 42-1/4W *TRIM: Taupe	Room 256		\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
8	O N	X S	H-ZEP24 R	End Panel 14-7/8Wx22-3/4Dx27-3/4H Room 256 "TRBA: Taupe	Room 256		\$ 278.00	\$	\$ 278.00	\$ 77.84	72,000
37	N O	<u> </u>	EF2EPT30	TT Shaped End Panel, 30W for Peninswa Tops TRBM: Taupe	Room 256		\$ 368.00	\$ 103.04	00°896 \$	\$ 103.04	72.000
8	ON THE	SS)	EW(D7230 M96 R	TO" Top, 72MX30D, EW1 "LAM: Rose Granite "EDGE: Taupe	Room 256	ik duddurum oʻrtaninin oʻr	978) \$	\$ 97.72	948.00 \$	Z.T.18 \$	72,000
8	O. S.	<u>§</u>	EW1422AG M96 R R	*Workswrface, Rectangular, EW1 42WX24D, grommet *LAM: Rose Grante *EDGE: Taupe *TRNK: Taupe	Room 256	-	\$ 216.00	** 60.48	\$ 216.00	\$ 60.48	72,000
3	Q Q	SS S	EW17824G N96 R R	Worksurface, Rectangular, EW1 78Wx24D, growmet *LAM: Roes Granits *EDGE: Taupe *TRIM: Tawpe	Room 256		\$ 311.00	87.08 *	* 3150 00	\$ 87.08	22.000

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Part Describition	"Code to Constant to Activities in the	redestal, reestanding (solid 2), 240 Room 256 YOPT: "N" Series Key LOCK: Keyed Alike		"Pedestal, Freestanding (12/12), 24D	*OPT: "K" Series Key	LOCK: Keyed Alike	Specific core & Key separate *TRIM: Taupe	otel	Flat Bracker 24"	Center Drawer 24Wx17-5/8D R	Set of 2 cores/lacys	Bookcase, 5-High Equ Hgr 36Wx14-7/8Dx63-3/16H	PAINT: Tempe (P1)	Support Column, Fixed Height Ri 27-3/4H TRIMI: Laupe	x 42" Bridge 42-1/4W	- I Kink: Taupe End Panel 14-7/8Wx22-3/4Dx27-3/4H Room 257	*TRIM: Taupe	d Panel, 30W for s	To Top, 72MX300, EW1 Ro	in action
Part Number	FINDAN	C (KEVALIKE)	. 22	E02F624	ပ	(NE YALIKE)	· ~		B1F24	ED2CO	KSPEC2	2067	œ	R R	2	F28P24		BF2EPT30	107230	
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2		8	7C&-1-SL - (TBAC)	Bulting Stice Aumees Chair, Dank Grey *UPH: Standard TEX: TBA (C)	Room 257	8	\$ 561.88	\$ 206.63	\$ 1,102.00	\$ 413.26	
Ψ			EW14224G M86 R R	Worksurface, Rectaegular, EW1 42Wx24D, grommet *LAM: Rase Grante *EDGE: Taupe *TRM: Taupe	Roam 257		\$ 246,00	8. 8.	\$ 216.00	\$ 60.48	72
×	0	<u>89</u>	EW17824G M36 R R	Worksurface, Rectangular, EW1 78Wx2AD, gronwest "LAM: Rose Granita "EDGE: Taupe "TRUM: Tanpe	R00s 257		8 1.5 *	\$	311.00	\$ 87.08	72.000
X			EDBAZ4 CC CEYALNE)	Pedestal, Freestanding (6/6/12), 24D Room 257 "OFT: "Tr. Series Key LOCk: Keyed Alike Spec book onto 8 key separate "TRIM: Taupe	Room 257	WHEN STREET STREET, SECTION ST	\$ 633,00	\$ 177.24	\$ \$	\$ 177.24	72.000
<u> </u>	KNO	SS	EDZPB24 C (KEYALIKE)	*Pedestal, Freestanding (12/12), 24D Room 257* *OPT: "K" Series Key LOCK: Keyed Alike Spec bot one & key separate *TRBM: Tawpe	Room 257		\$ 633.00	*	8 9 •	\$ 177.24	72.000
X	CMC	KGS	SPECS	Room 257 Subdotal	Room 257 Room 260	-	\$ 0.00	800	\$ 5,280,00	\$ 1,867.10 \$ 0.00	0.000
18	KNO		Z36V		Room 260		\$ 554.00	\$ 221.60	\$ 564.00	\$ 221.60	000'09
<u> </u>	ONE ONE			"Back Panel for 45" Return 31-589V "TRIM: Taupe	Room 280	-	\$ 263.00	\$ 73.64	\$ 263.00	\$ 73.64	72.000
Z	Q	S	EL3F38	Y-iil Task Light, 36W use with 42" and Room 260 wider No Selection	Room 260	-	\$ 174.00	\$ 48.72	\$ 174.00	\$ 48.72	72.000

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	3	Part Number	Part Description	Tag	à	List\$	Seff\$	Ext List \$	Ext Sell \$	Set-%
S S	ш	FZPS4Z	Tackable Privacy Screen 42Wx21H	Room 260	-	\$ 237.00	9E'99 \$	\$ 237.00	\$ 66.36	
	**********	(W812) W8125	FABRIC: Newbury (Gr10) "COL: Light Pine	**********************	- 76 TEST, ANTHONY, 41		and a supple of a	iterate di septerazioni.		Name (See Laboratory)
KGS	- Administration	EF1C3624	Comer Unit, 36Wx24Dx29H	Room 260	-	\$ 1,078.00	\$ 301.84	\$ 1,078.00	\$ 301.84	72.000
	He.:	3	"LAM: Rose Grante "EDGE: Taupe "TRBM: Taupe		 	PPOPER PART AND ADMINISTRATION	***************************************	ne de vertag eres passes d		***************************************
KGS		EW14224G	argular, EW1	Room 260	+	\$ 216.00	\$ 60.48	\$ 216.00	\$ 60.48	72.000
n un, dustingle speedule		9 9 8	TAM: Mose citame EDGE: Taupe TTRIM: Taupe	(+1867-148) , (1926-1-1920-1-1920) The pages as a	• ******** ****************************	o Maria de Antonio de A	749-4 17-9 187 -1884 1884 18	eri later skarene passen		s Přím spolobo Malento.
<u> </u>		EW14824G M96 R R	"Workswrizes, Rectanguiar, EW1 40WYZ-4D, grommet "LAM: Rose Granite "EDGE: Taupe "TRM: Taupe	Room 260		\$ 222.00	28	\$ 222.00	\$ 62.16	72,000
KGS		EDZPA24 C C	Podestal, Freestanding (5/6/12), 24D Room 260 **OPT: "Ye Series Key CCX: Kound Allie	Room 260	-	\$ 633.00	\$ 177.24	\$ 633,00	\$ 177.24	72.000
los: h Footoros à Reptigo		R	Specificity controls TRIM: Taupe	PROTESTA SPACESTA CON PROCE	lekt fol like te in en en e en	2064 3 0 1230 124m		VARIONI GERMA SALITA		
<u>S</u>		ED2PB24 C (KEYALIKE) - R	"Pedestral, Freestanding (12/12), 24D Room 260 "OPT: "YC Series Key LOCK: Keyed Alike Spec book care & key separate "TRMA: Tampe	Room 260	***************************************	\$	3	9533 •	\$ 177.24	22,000
§		GF20P42 C (MEYALINE) 	Overdesk Cabinet wPass-Thru 42W, Room 260 Painted Front *OPT: "Ye Series Key LOCK: Keyed Alke Spec lock core & lay separate "FRONT: Taupe	Room 280	**************************************	& 8 8 8	\$ 265.72	9,900	\$ 2866.72	72.000

Davie Police Designers Service Bureau, Inc.

State Contract # 425-001-01-1

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3	2	0.000	65.188
Ext Sell S	\$ 1,455.00	\$ 1,136.00	\$ 8,388.94
Extens	\$ 4.950.00	\$ 000	\$ 24,082.86
Selit		\$ 1,136.00	
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Tag	Room 288		
Part Description	Room 266 Subjected	Delivery & Installation	Grand Total
Part Nember			
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DAVIE POLICE DEPARTMENT MEMORANDUM

TO: Chief John A. George

FROM: Detective Tim Crotty

DATE: May 5, 2003

SUBJECT: Expenditure Request - New Office Furniture and Equipment

As our department grows in staffing, so does the need to better utilize our current office space. The Internal Affairs Division (Rooms # 255,256) along with Training Division (Room 245) is currently working off of inadequate work space.

Within the recent year, two new officers have been assigned to Professional Standards Unit and will occupy Rooms 257, 260. These offices were not utilized until this time and are in need of office furniture.

A resolution has been prepared to fund the project from the Law Enforcement Trust Fund in the amount not to exceed \$10,000.00.

COST ESTIMATE

All office furnishings, new partitions and workspaces to be supplied by Designers Service Bureau Inc, under State Contract Bid # 425-001-01-1 **Estimated Total \$ 8,388.94**

PIGGYBACK BID CHECKLIST

www. pers. grade. pt. US (35 - countrices.

			Completed by			
1.	Piggyback of bid awarded b	y State of Florida				
2.	Date of award	4-23-01				
3.	Date of expiration	3-31-04				
4.	Date of last renewal	<u>n/a</u>				
5.	Copy of bid award attached	YES) NO				
6.	Requested item same as aw					
7.	Approved Procurement Authorization YES NO					
8.	Justification	Office furniture				
		was not purchaseds				
		in the initial				
		construction phase.				
9.	Benefit to the Town	Davie Police Dept				
		is in need of office				
		furniture to better				
		utilize current office	space.			
10.	Contact information sheet at	ttached YES NO				

CONTACT INFORMATION SHEET

AGENCY CONTACTED	Designers Service Bureau, Inc.			
NAME	Joe Hammer (954) 385-6696			
PHONE NUMBER				
DATE	5-27003			
COMMENTS	_address- 15951 SW 41 Street			
AGENCY CONTACTED				
NAME				
PHONE NUMBER	· · · · · · · · · · · · · · · · · · ·			
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